Westside
CHRISTIAN ACADEMY

2025-2026
Nursery Handbook

"Train up a child in the way he should go and when he is old, he will not depart from it." Proverbs 22:6

*The policies of this handbook are in full compliance with all South Carolina Department of Social Services (DSS) guidelines and directives.

Westside Christian Academy
554 Pinewood Road
Sumter, South Carolina 29154
(803)775-4406 (Phone)
(803)778-2873 (Fax)

Emails:

Aaron Reed, Pastor
Aaron.reed@wbcsumter.org

Allen Jones, Youth Pastor
Allen.jones@wbcsumter.org

Allison McMickell, Principal
Allison.mcmickell@wcasumter.org

Ashley Delaney, Nursery/Preschool/Extended Care Director
Ashley.delaney@wcasumter.org

Julie Kitchens, Health Room/Student Attendance/Records
Julie.kitchens@wcasumter.org

Web Site:
www.wbcsumter.org
www.wcasumter.org

All situations not expressly covered by these policies will be referred to the current administration of Westside Christian Academy.

Revised 08/01/2025

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Conceptual Framework

Vision: The Vision of Westside Christian Academy is to raise up Godly generations of young people:

- **Who love** the Lord with all their heart, mind, soul and strength
- **Who serve** Christ in their vocation and through their local church
- **Who share** the Gospel of Christ in order to make disciples and further His Kingdom **Who worship** the Lord in the beauty of holiness

Mission: The Mission of Westside Christian Academy is:

- **To partner** with parents in preparing their children for life
- **To provide** a quality Christian education
- **To prepare** students for a lifetime of following Christ

Mascot: Warrior

Colors: Royal blue, white, and red

Daily Schedule

Office Hours 7:45am – 4:00pm

WCA provides a Nursery program which accommodates children from birth to 3 years of age. Hours of operation for the Nursery are 7:00a.m. – 6p.m. on regularly scheduled school days. On WCA early dismissal days, the Nursery will operate until the hours posted.

Doctrinal Statement

In summary, our doctrinal beliefs are in agreement with the 2000 edition of The Baptist Faith and Message

1. We believe that the Bible is God's word and as such is inerrant, inspired, and infallible. God has preserved His word and has revealed Himself, His purposes, and HIs ways through the Holy Scriptures of the Old and New Testament.

2. We believe that Almighty God is the One True God Who has manifest Himself in three co-equal and coeternal persons; The Father, The Son, and The Holy Spirit. The Father sent Jesus Christ His Son into this world to reveal Himself, fulfill the Law, and to provide salvation to all who will follow Him.

3. Jesus is the Son of God and therefore God, the Son. He has perfectly fulfilled Old Testament prophecy concerning the Messiah (Christ) and was miraculously born of a virgin, lived a sinless life, willingly gave up His life and died a sacrificial, substitutionary death for the sins of man.

4. Furthermore, we are convinced that Jesus was bodily resurrected on the third day and was seen by many witnesses (as many as 500 on one occasion) before bodily ascending to the right hand of the Father in Heaven and is the King of Kings and Lord of Lords.

5. Through His sinless life, death, burial, and resurrection Jesus has made it possible to be saved from sin and judgment and receive eternal life. Scripture teaches that God will save all who come to Him through faith in Jesus acknowledging their sinfulness and confessing Him as the Lord of their lives.

6. The Lord Jesus causes those who are saved to also be "born again." The saved are adopted into God's family and are promised an inheritance in heaven where they will dwell with God eternally. Salvation is by grace, through faith, and therefore those who are truly regenerated and receive the gift of eternal life are eternally secure in their salvation.

7. God is not willing that any perish, but tragically those who refuse to place their trust in the Lord Jesus Christ and receive Him as their Lord will ultimately experience a living death for eternity in a literal place prepared for the Devil and his angels called "hell." Ultimately everyone will bow before Jesus and acknowledge Him as The Lord - either willingly in this life or at the final judgment in the next. At the moment of conversion, all believers receive the gift of the Holy Spirit Who is literally, God, the Spirit. The Spirit of God indwells all true believers. As the Spirit of God is allowed to have His way in the life of the believer they will manifest evidence or "fruit" such as love, joy, peace, patience, kindness, goodness, faithfulness, gentleness and self-control.

8. The Spirit of God also uniquely endows each believer with spiritual gifts. Spiritual gifts vary among believers and enable the believer to build up the local Body of believers - the church. Since no believer has every spiritual gift, the fellowship of believers - the church - compliments one another by their varied gifts.

9. As each part of the fellowship humbly serves God in the strength of the Spirit, the church is strengthened, unified, and grows as Christ is glorified. The supreme desire of the Spirit of God is to glorify the Lord Jesus Christ.

10. As believers submit to the leadership of God, the Holy Spirit, they are being "filled" with His Spirit. Jesus desires not only to forgive everyone for their sin and give them the gift of eternal life; He also desires that His followers (disciples) live a life of purpose and meaning - a "life worth living."

For a complete description of our doctrinal beliefs, please see The Baptist Faith and Message.
http://www.sbc.net/bfm/bfm2000.asp#i

Our Cooperation

Westside Baptist Church is fully independent of any outside control and is led, as we believe, by God. Therefore, as in the early days of the Church, we happily cooperate with churches of like faith and order in order to build up the Kingdom of God and fulfill the Great Commission. We are glad to be considered a part of the Southern Baptist Convention and join with fellow like-minded believers in supporting its Bible-based mission.

Affiliation

WCA is a ministry of Westside Baptist Church; however students and faculty come from a variety of church denominations which share our statement of faith. WCA teachers also come from a variety of backgrounds and are qualified as Christian leaders of our students – academically, spiritually, and morally. WCA is accredited through the South Carolina Association of Christian Schools.

History of the School

Westside Baptist Kindergarten began in 1984 with one class of eight children. In 2003, Westside Baptist Kindergarten expanded by adding first, second, and third grades, therefore changing its name to Westside Christian Academy. In 2006, related arts were added as separate specialized classes for K5 through sixth grade. In 2007, we added seventh grade and started our in-house lunch program. In 2008, we added eighth grade and a new principal. In 2009 we implemented a Nursery program offering open enrollment, added a new school sign on our campus and

became members of the South Carolina Association of Christian Schools (SCACS) and the American Association of Christian Schools (AACS). 2010 brought another change in administration. That same year saw the implementation of an Honors program for academically advanced 7th and 8th grade students in English and Math with 8th grade students receiving instruction in 9th grade Algebra I and Honors English for high school credits (Carnegie units). In December of 2012, WCA received a full and unconditional certificate of accreditation from SCACS, renewable in 2017. In 2016, WCA added a Lower School Principal, Middle School Principal, and a Director of Spiritual Development to make up the administration team.

The ultimate goal and purpose of WCA is to lead boys and girls to a personal relationship with Jesus Christ, train them in the knowledge of God, teach the Christian way of life, and offer them an excellent education. Our desire is to work with parents in raising their child up in the nurture and admonition of the Lord and thus equipping him/her to identify, evaluate, and relate properly to life's problems. In an effort to help students have more opportunities to work with others and serve others WCA has added the following extracurricular activities: Praise Team, Drama Team, Volleyball, and National Junior Honor Society.

**WCA is currently enrolling students from 3K through 8th grade. In addition, WCA provides nursery accommodations for infants and toddlers aged 6 weeks through two years of age. As God leads and provides, we will continue to endeavor to add high school grades according to His timing.

Support

WCA is a ministry of the Lord God through Westside Baptist Church and has since its inception depended upon His gracious guidance, provision, and protection. God continues to use the generous giving of the members of Westside Baptist Church in addition to student's tuition and generous contributions from families and members or our community to provide salaries, insurance, utilities, equipment, materials, training, development and etc.

By the grace of God, it is the combined support of church members, families, faculty, and our community to make this unique school a reality. We do not have the advantage of grants or governmental support. Nevertheless, we do earnestly pray together that God would continue to call individuals, families, churches, and groups who recognize the need for such a school in our area which combines academic excellence with practical biblical teaching to join us in this great work. For more information on how you can make a difference for generations to come, please contact our Pastor, Aaron Reed.

Faculty and Staff

Westside Christian Academy strives for excellence in our staff and desires for our teachers 1st-8th grade to hold at least a Bachelor's degree. All of our faculty and staff are carefully selected on the basis of their Christian character and academic preparation. Each member of our faculty and staff are required to be faithfully attending and actively supporting a local evangelical church which shares our Statement of Faith. WCA does not discriminate against applicants on the basis of race, color, national or ethnic origin.

Registration Deposit

A registration deposit is due and payable at the time application for admission is made. The registration is nonrefundable and non-transferable. This deposit is per child.

Students whose financial accounts are not current will not be eligible for pre-registration and their place will not be held for the following year.

Pre-registration for currently enrolled students and church members of WBC begins in February. Completion of the registration papers and payment of the registration fee will ensure a place for the child during the next school year. Parents are cautioned to complete registration during the month of February as testing for new students begins the

first of March and classes tend to fill up quickly. Parents risk the possibility of losing a place for their child for the new school year by delaying in the pre-registration process.

FINANCIAL AGREEMENTS

Upon enrollment and acceptance, you are indicating and committing to keep current with all financial obligations. All accounts should be paid each month by the first school day of the month; accounts will be considered delinquent after the 5th of the month. If accounts are left unpaid after this date, a late fee of $25.00 will be applied.

If your child's account remains in past due status past thirty (30) days, your child will not be able to attend classes until:

- **The balance owed is paid by cash, certified check or money order OR**
- **You make arrangements to instigate an automatic bank draft**

If a suitable arrangement cannot be reached between the parties, students will be removed from WCA.

WCA utilizes the Check Track program for handling all insufficient checks. Any returned check will automatically be resubmitted by our financial institution a total of three times. Returned check fees will be automatically collected by the financial institution. After three submissions, checks will be returned to WCA for collection, whereas, you must pay, in cash, the amount of your check along with the applicable returned check fee.
PLEAE NOTE: Unpaid accounts are submitted to collections, whereas, parents are responsible for any and all collection fees

Payments may be placed in the Drop Box located near the main office. Please make sure to include the student's name on the payment to make sure that it is credited properly. It is the parent's responsibility to be mindful and conscientious of all applicable fees and due dates.

Cooperation

Parents and teachers must cooperate fully with one another. Anything said or done which tears down respect and confidence for either party will harm the child. When there is a misunderstanding, the parent should take it quickly to the teacher. Often a conference or even a note will clear up the difficulty. Should the problem remain after this has been done, then feel free to consult with the Administration. Whenever possible, conferences should be arranged during teacher's regular working hours. Parents are asked to limit calls to teachers at their homes and to be considerate of appropriate calling hours. Hopefully, in this atmosphere of definite and positive Christian standards of conduct, there will be adequate opportunity for the development of a strong and stable daily life, which will be Christian in character.

Under no circumstances will divisive talk (gossip, slander, and rumor) be tolerated among any member of the WCA family (staff, faculty, students and parents). When one has a concern, it must be addressed to the right person the right way. Grievances should NEVER be aired through social networking posts nor displayed on the WCA Facebook page as this tears down the ministry. Scripture commands:

Therefore, having put away falsehood, let each one of you speak the truth with his neighbor, for we are members one of another. Be angry and do not sin; do not let the sun go down on your anger, and give no opportunity to the devil. Let the thief no longer steal, but rather let him labor, doing authentic work with his own hands, so that he may have something to share with anyone in need. Let no corrupting talk come out of your mouths, but only such as is good for building up, as fits the occasion, that it may give grace to those who hear. And do not grieve the Holy Spirit of God, by whom you were sealed for the day of redemption. Let all bitterness and wrath and anger and clamor and slander be put away from you, along with all malice. Be kind to one another, tenderhearted, forgiving one another, as God in Christ forgave you. (Ephesians 4:25-32 ESV).

Parents are required to sign and return the Statement of Cooperation page at the end of this handbook.

Inclement Weather

School will be closed if weather conditions pose a hazard to parents and students. If Sumter District 17 schools are canceled due to inclement weather, WCA will also be closed. You may tune in to WMHK 89.7 FM, WLTX, WIS-TV or check the school website (www.wcasumter.org) to determine the status of WCA. There may be times that WCA decides that it is best for the safety of the students and staff to close on occasion when Sumter School District doesn't close.

Emergency Drills

Fire – in case of fire, it is imperative that the building be emptied quickly and calmly. The signal for a fire drill is a repetitive blast of a horn accompanied by the flashing of emergency lights in the main buildings. Fire drills will be held periodically during the school year to practice clearing the school quickly, and teachers will instruct students on proper procedures during a fire.

Tornado – when a tornado warning is given, the classroom teacher will lead students to a designated area within the building. Teachers will be well versed regarding proper emergency procedures and will dismiss students from the designated area only when an "all clear" signal is given. Tornado warning drills will be conducted periodically.

Fund Raising

We are grateful for our equipment and facilities; however, there is much more we would like to provide for our students. In an effort to keep our tuition low, it is necessary that we have fund-raising campaigns. Knowing that you have a keen interest in your child's education and in this school, we invite you to participate in the projects as they are announced.

Visitors & Volunteers

Parents are always welcome at WCA and should feel free to visit the school and classrooms. Visitors and volunteers who come to school during normal school hours for any reason must go directly to the receptionist and identify themselves, sign in and receive a visitor's pass to be worn while on campus.

Administering Medications & Medical Emergencies

All medications are to be checked into the Health Room upon arrival and a Medication Authorization Form must be filled out and signed by the parent/guardian.

WCA will not regularly administer over the counter medications to children in nursery care, i.e.; pain relievers and fever reducers. Medications given to children in the nursery should be prescribed by a physician.
Ointments and creams must be provided by parents for each child if needed. These items do not require check-in but should be clearly labeled with the child's name.

Care and Interaction

The ultimate goal of WCA's nursery program is to provide quality Christian care to all children entrusted to us. To that end, the following guidelines seek to promote a Christ like attitude and witness to children and their families.

1. Caregivers will prepare and deliver age appropriate Bible teachings each day.
2. Caregivers will prepare and implement age appropriate activities to include music, story time, creative and imaginative play, and outside time. Activities should promote the development of fine and gross motor skills as well as cognitive and critical thinking skills and abilities.

3. Caregivers will spend considerable time in face-to-face interaction with infants and toddlers each day. Caregivers will allow infants and toddlers ample opportunities for encouraging physical development including, but not limited to, placing infants on the floor to allow them to roll and stretch, providing low, soft items for children to climb on and providing items of varying textures and colors for exploration.

Care for Mildly Ill Children

WCA will not be responsible for providing care for children who are running a fever of 100 degrees or more. All temperatures will be taken under the arm. If a child exhibits signs of a fever, the Health Room attendant will be called and parents will be contacted to pick their child up immediately.

Parents who suspect their child is teething and running a fever of 100 degrees or more MUST have a doctor's note stating the child is free from illness BEFORE the child can be admitted back to the Nursery program.

Some common signs and symptoms of childhood illness for which a child may be sent home include but are not limited to: swollen eyes with discharge (common for conjunctivitis), diarrhea that cannot be contained in a diaper and vomiting.

Please refer to the WCA Student/Parent Handbook regarding other illness guidelines

Sunscreen

Sunscreen is highly recommended and will be used daily. You must supply your child's sunscreen and sign the permission to apply section on the last page of this handbook.

Diapering/Toilet Training

Each room in which children who wear diapers are cared for will have its own diaper-changing area adjacent to the hand-washing sink. Diaper changing areas will be located in clear view in each room. All caregivers will wear protective, non-latex gloves when changing diapers. Diapering surfaces will be cleaned and sanitized after each diaper change. Toilet training will begin in the 2-year-old class upon returning from Christmas Break for any student who has not already started.

Discipline

Physical discipline such as spanking is expressly prohibited. Time-outs and similar actions must be of a duration appropriate to the child's age and must be accomplished within the caregiver's sight. No isolation of a child will take place outside of the sight of the caregiver. All discipline will be conducted with a Christ-like attitude.

Feeding, Eating and Drinking

Cups, bottles, bowls and other food containers MUST come to the nursery labeled with the child's name and will be used only by that child.

Parents must provide the caregiver with a written feeding plan which includes the time the feeding should occur, the specific food(s) or beverages, and the quantities. Parents should update this information regularly and note any changes in writing.

Due to nutritional concerns, the microwaving of breast milk is prohibited. If breast milk is provided for an infant, it will be heated by placing the bottle in an appropriately sized container of hot water until it is warmed enough for feeding.

Infants will be held while being bottle fed until they are able to hold their own bottles.

Baby formula, juice, and food served in a bottle should be prepared, ready to feed, identified, and packaged for single use for each child.

If powdered formula is used, parents should provide the proper written instructions for the reconstituting of the powder for their child. In the event that a parent does not provide bottled water to reconstitute powdered formula, tap water will be used. Any excess formula, juice or food will be discarded after each feeding.

Parents will receive daily notifications indicating the time of feedings, the amounts consumed and any feeding concerns or observations.

Children who are able to eat solid foods will be offered foods cut into pieces of one half inch in size or less for toddlers and one quarter inch or less for infants.

Toddlers will be offered water routinely throughout the day.

Sleeping

Infants will be placed on their backs to sleep unless the parent provides a note from a Physician specifying otherwise.

Cribs will not be placed next to each other so that one child may reach into the other child's crib.

Toddlers will have nap time on nap mats placed around the room. Parents are responsible to supply a clean blanket for their child for nap time. Children will never be left unattended during nap time.

Parents will have access each day of the length of their child's nap(s) via Child Pilot.

1. Infants and toddlers will not be allowed to sleep in swings or any other device other than a crib and must be placed in the crib on their back when sleeping.
2. Keeping children confined to car seats, high chairs, playpens or similar devices for extended periods of time is prohibited.

Staffing and Ratios

The ratio of staff to children in each age group is equal to or less than the current published guidelines of DSS. Current ratios for the WCA Nursery program are as follows: Birth to 1 year: 1:5; 1 to 2 years, 1:6; 2 to 3 years: 1:8.

When there are mixed age groups in the same room the Staff: Child ratio for the youngest age present will be maintained.

Children will be directly supervised at all times by qualified staff persons. For infants and toddlers, staff persons will be in the same room or area as the children and the children will be within their sight at all times.

In the event of a caregiver turnover, the next caregiver will be apprised of all pertinent information for each child in their care. Any concerns of the initial caregiver will be communicated to the parent by the caregiver on duty at the time of pick-up.

Biting

Biting is unfortunately not an unexpected behavior for toddlers. Some children and many toddlers communicate through this behavior. However, biting can be harmful to other children and to staff. This biting policy has been developed with both of these ideas in mind. We understand in our nursery biting, unfortunately, will occur. Our goal is to help identify what is causing the biting and resolve these issues. If the issue cannot be resolved, this policy serves to protect the children that are bitten. If a biting incident occurs, we require that the parent of the child biting and the parent of the child who was bitten be contacted. In this communication with parents, the names of the children are not shared with either parent.

When Biting Does Occur:

Our staff strongly disapproves of biting. We work very hard to keep children safe and help the child that bites learn more appropriate behavior. We will not use any methods to alarm, hurt, or frighten children.

For the bitten child:

1. First aid is given to the bite. It is cleaned with soap and water. If the skin is broken, the bite is covered with a bandage.
2. Parents are notified.
3. Teachers will fill out our biting form to document the incident and a report will be entered into RenWeb in the Medical Log.

For the child that bit:

1. Teacher will firmly tell the child "No, Biting hurts!"
2. The child will be placed in timeout for no longer than one minute per each year of age. (Ex: 2-year-old – 2 mins)
3. The Parents are notified
4. The biting form will be filled out and the incident will be documented in RenWeb under the behavior tab.

When Biting Continues:

1. The child will be very closely monitored to help prevent any biting incidents and to help determine what is causing the biting.
2. The child will be observed by the nursery director to help determine what is causing the child to bite (teething, communication, frustration, etc).
3. The child will be given positive attention and approval for positive behavior.

When Biting Becomes Excessive:

1. If a child inflicts 3 bites in a one-week period (5 weekdays) in which the skin of another child or staff member is broken or bruised or the bite leaves a significant mark, a conference will be held with the parents to discuss the child's behavior and how the behavior may be modified.
2. If the child again inflicts 3 bites in a one-week period (5 weekdays) in which the skin of another child or staff member is broken or bruised or the bite leaves a significant mark, the child will be suspended for 1 day.
3. If the child again inflicts 3 bites in a one-week period (5 weekdays) in which the skin of another child or staff member is broken or bruised or the bite leaves a significant mark, the parents will be asked to withdraw their child from WCA.

If a child, who has gone through steps 1 and/or 2, goes 3 weeks (15 weekdays) without biting we will go back to step one of the excessive biting policy.
If a child bites twice in a 4-hour period, the child will be required to be picked up from school for the remainder of the day. This will not count towards the 1-day suspension.

Administration will view each incident on a case by case basis and may not strictly adhere to the above stated policy.

Tracking

WCA uses Child Pilot to track student movements from arrival, dismissal, and activities throughout the day. This tracking system is used for students in nursery, preschool, and extended care hours.

Photo Release

Upon the parent/guardian's signature of approval, students may be photographed and/or videotaped participating in school activities and their likeness be used for training and school promotion. Photographs may be posted on our Facebook page, website or in print publications. No child will ever be identified by name. WCA neither condones nor encourages any employee to post unauthorized photos on the internet without the express written consent of the parent/guardian. Parents must notify us in writing if they do not want their child(ren) photographed. (See last page of this handbook).

Statement of Faith

This church and school receives the Scriptures as the inspired Word of God and the sole authority in matters of faith and practice. The church's understanding of Christian truth is herein contained by the following Declaration of Faith.

1. We believe that the Bible is God's Word, that it was written by men divinely inspired and that it is the supreme, infallible authority in all matters of faith and conduct. WCA recognizes and uses reliable translations of the original Hebrew, Aramaic, and Greek text including The King James Version, The New American Standard, The New International Version, The English Standard Version, and The Holman Christian Standard Bible.
2. We believe in God the Father, perfect in holiness, infinite in wisdom, measureless in power. We rejoice that He concerns Himself mercifully in the affairs of men, that He hears and answers prayer, and that He saves from sin and death all that come to Him through Jesus Christ.
3. We believe in Jesus Christ, the eternal and only begotten Son of God, conceived of the Holy Spirit, of Virgin Birth, sinless in life, making atonement for the sins of the world by His death. We believe in His bodily resurrection, His ascension and visible, pre-millennial return to the world, according to His promise.
4. We believe in the Holy Spirit who came forth from God to convict the world of sin, or righteousness and of judgment, and to regenerate, sanctify and comfort those who believe in Jesus Christ.
5. We believe that all men by nature and by choice are sinners but that ***God so loved the world that He gave***
His only begotten Son that whosoever believeth in Him should not perish but have everlasting life (John 3:16). We believe, therefore, that those who accept Christ as Lord and Savior will rejoice forever in God's presence and those who refuse Christ as Lord and Savior will be forever separated from God.
6. We believe in the church – a living spiritual body of which Christ is the Head, and of which all regenerated people are members. We believe that a local church is a company of believers in Jesus Christ, immersed by baptism following a credible confession of faith, and associated for worship, work and fellowship. We believe that to these local churches were committed for perpetual observance, the ordinances

of baptism and the Lord's Supper, and that God has laid upon these churches the task of proclaiming to a lost world the acceptance of Jesus Christ as Savior, Lord and Master. We believe that all human betterment and social improvements are the inevitable by products of such a Gospel.

7. We believe that every human being is responsible to God alone in all matters of faith; that each church is independent and autonomous and must be free from interference by any ecclesiastical or political authority; that therefore, church and state must be kept separate as having different functions, each fulfilling its duties free from the dictation or patronage of the other. The church must be "salt and light" in the world and therefore should seek to influence culture and government to honor Christ.

8. WCA's faculty and staff are required to annually affirm that they agree with and ascribe to the Biblical tenants found in the 2005 Baptist Faith and Message. (available upon request).

WCA Statement of Cooperation In consideration of enrollment of my (our) child(ren), _____in Westside Christian Academy:

1. I(We) acknowledge that Westside Christian Academy is a private, Christian school.
2. I(We) acknowledge that I(we) have received a copy of the Nursery handbook of WCA, that I(we) have read it, and I(we) have had ample opportunity to have all my(our) questions about it answered.
3. I(We) acknowledge and I(we) pledge respect for the Statement of Faith and the Mission Statement as printed from the Nursery Handbook.
4. I(We) agree to adhere to the policies of the School as set out primarily in the Nursery Handbook.
5. I(We) agree to abide by, and be guided by the statements, guidelines and other requirements set out in the Nursery Handbook.
6. I(We) agree to pay the tuition charges as stated in the Nursery Handbook.
7. From time to time, my child may have to take medication during the school day. I(We)will abide by the Health Room policies in the Nursery Handbook, and I(we) specifically consent to the designated school staff member administering the medication according to the written directions I(we) provide.
8. I (We) agree to cooperate with the School Board, the Principal, the teachers, staff and other parents for the betterment of my child(ren) and His/her classmates as students of WCA, and I(we) grant authority to discipline my(our) child(ren) as described in the Nursery Handbook.
9. In case of accident or serious illness, I(we) 1) request the school to contact me(us), 2) authorize the school to call the physician if unable to reach me(us), or 3) make any arrangements necessary if unable to contact our physician.

Please initial: Both parents must initial and sign below.

10. I understand that if I want sunscreen applied to my child I must provide a labeled bottle to be used for my child only.
11. I understand that if I do not want my child's photo taken, or posted on the WCA Facebook page or website, I will notify the office in writing. _____ Please Note: Both parents (unless legally separated or divorced), or all legal guardians, must sign this form and return it to the main office ASAP.

Child's Name: _____
Teacher: _____

Parent/Guardian Printed Name: _____
Signature: _____
Date: _____

Parent/Guardian Printed Name: _____
Signature: _____
Date: _____